

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

December 8, 2022

Call the Meeting to Order

Chris Nichols called the meeting to order at 5:15 pm. (Forgay, Chapman absent (excused))

Pledge of Allegiance & Moment of Silence

Approval of Agenda

Rod Kowach made a motion to approve the Agenda. Alan Webber seconded. Motion passed. (3:0)

Approval of Minutes

Kowach moved to approve the November 17, 2022 minutes as presented. Webber seconded. Motion passed. (3:0).

Approval of Bills

Webber moved to approve the bills for December 8, 2022 as presented (Fire Department bills in the amount of \$8,592.86, Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00) for a total of \$8,592.86. Kowach seconded. Motion passed. (3:0)

Purchase Orders

None

Budget Review

Nichols – As of December 8th: Revenue 103.7%, Administrative expenses are at 89.7%, Operations 91.1%, Capital at 50.9%, for a total expenditure at 85.2%. We are in good shape.

New Business

Budget Final Reading. Chief Mercer presented all three budgets for final adoption. 2022 year to date numbers have been brought to current. Moved subscriptions all under 1 line item, reduced vehicle maintenance. Webber made a motion to approve the 2023 Fire Department Budget as presented with total revenues \$1,080,562.00 expenditures \$725,572.00, net revenue over expenditures \$354,990. Kowach seconded. Motion passed (3:0) HazMat has been updated to reflect current year to date. Increased physicals to reflect a rotating physical schedule for HM Techs. Kowach made a motion to approve the 2023 Moffat County HazMat budget as presented with total revenue \$42,000.00, total expenditures \$17,250.00, and net revenue over expenditures \$24,750. Webber seconded. Motion passed. (3:0) Pension has been updated to better reflect funds used from Pension Account. In years past this has been under unrealized gains/loss, however those are hard to predict for budget purposes. Kowach made a motion to approve the 2023 Pension Budget as presented with total revenue \$263,660.00 expenditures \$263,660.00, net revenue over expenditures \$0.00. Webber seconded. Motion passed. (3:0)

Resolution to levy property tax for Moffat County, Resolution to levy property tax for Routt County, Resolution to Appropriate Funds – The resolutions were read by Nichols. These are standard resolutions for the budget process. Webber made a motion to approve the Resolution to levy property tax for Moffat County. Kowach Seconded. Motion passed. (3:0) Webber made a motion to approve the Resolution to levy property tax for Routt County. Kowach seconded. Motion passed. (3:0) Kowach made a motion to approve the Resolution to Appropriate Funds. Webber seconded. Motion passed. (3:0)

Correspondence

None.

Reports from the Chief –

Chief Mercer – We had 22 calls in November. 4 EMS, 18 Fire and 0 HazMat. Requirements per policy physicals and physical agility must be complete by end of year. Two firefighters are outside of parameters and their gear has been pulled until they are compliant. Rookie academy have passed F1 and HMA. HMO is scheduled for the 21st. 2023 Recruitment class; we had 7 applicants, 4 continuing on to interviews, physical agility and working on physicals. PR; attended the first responder dinner. Was a real nice event. Also attended the Holiday drive with toy donations, fire inspections and fire extinguisher classes.

Board Member Reports

Rod Kowach – Great job! Thank you, Tonya.

Chris Nichols – Lots of thought and work on the budget from you and Tonya. Costs are up everywhere, and we had a decrease in valuation. There is a big contested value with the largest taxpayer in the district. We may see an impact. Be safe.

J.B. Chapman —

Alan Webber — Good Job, budget looks good.

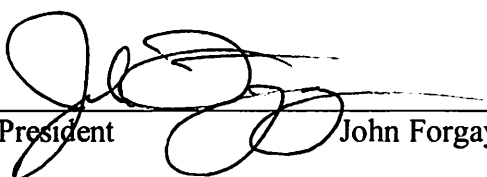
John Forgay —

Audience Comments

None

Adjournment

Nichols entertained a motion to adjourn. Kowach moved. Webber seconded. Motion passed. (3:0) Meeting adjourned at 5:45 p.m.



President John Forgay



Secretary/Treasurer Chris Nichols