

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

March 19, 2026

Call the Meeting to Order

KC Hume called the meeting to order at 7:00 pm. Nichols absent (excused)

Pledge of Allegiance & Moment of Silence

Approval of Agenda

JB Chapman made a motion to approve the agenda. Rod Kowach seconded. Motion Approved. (4:0).

Approval of Minutes

Kowach moved to approve the February 19, 2026 minutes as presented. Chapman seconded. Motion passed. (4:0).

Audience Comments

None

Approval of Bills

Of note, some expenses are related to projects and PO's already approved and the renewal of ESO software. Kowach made a motion to approve the bills for March 19, 2026 as presented (Fire Department bills in the amount of \$37,695.23 Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00 for a total of \$37,695.23. Chapman seconded. Motion passed. (4:0)

Purchase Orders

None

Budget Review

Hume - Revenue 18.6%. Admin 11.2%. Operations 12.6%. Capital 11.1%. Total Expenditure 11.6% of the budget. Largest expenses are ESO, QuickBooks, bathroom remodel. Nothing out of the ordinary. 2025 is closed.

New Business

Administrative Policies – Olsen – ADM-28 was posted 2 months ago, changes have been made, ready for review. The other policies are open for review. Hume, to recap ADM-28 is ready for action or approval, 3,6, 7, 12, 14, 15, 22, 23, 30, 32, & 35 are all part of an ongoing effort to review policies and update as needed. All are existing policies, working on improvements as needed. Chapman made a motion to approve ADM-28 on second reading as presented. Kowach seconded. Motion passed. (4:0)

Chapman made a motion to accept for posting and first reading on ADM-3,6, 7, 12, 14, 15, 22, 23, 30, 32, & 35. Mark Bangs seconded. Motion passed. (4:0)

Correspondence

None

Reports from the Chief –

Chief Mercer – We had 16 calls in February. 8 Fire, 8 EMS, and 0 HazMat. Academy started on March 7th. Extended offers to 5. 1 opted out pre-physical, 1 no-showed for orientation. Three have completed SCBA/PPE/Orientation. Chief Mercer introduced the new rookies. The board offered words of encouragement.

Maybell Fire has 3 joining academy this year. There are already people reaching out for the support rookie class. The fleet is in good shape. The L1 supplies showed up and the waterway is reinstalled. Plan to have the majority repaired at work night. We will budget to replace a few parts next year. Bathroom fixtures are ordered and bathrooms are moving forward. They are trying to get it done as soon as possible. Routt County is having an academy this year. They met with Decker about splitting training between Steamboat, Hayden and Our facilities. Reached out to make sure we have staff available for live fires.

Board Member Reports

Rod Kowach – Thank you, welcome new firefighters. It's great watching everyone take pride in the community. Thank you Tonya, for what you do. Fire season is coming. Be safe out there. Thanks.

J.B. Chapman — Welcomed rookies. Looking forward to it. It's been a slower month, but going to pick up. We are here to support you. Training is where you get encouraged and build camaraderie. Thank you for serving.

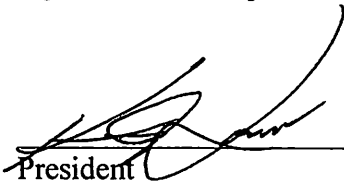
Mark Bangs – It's getting warmer, and there is more activity coming, so watch for more danger of incidents. Rookies, have fun. It's worth it to come down here. There is always something to learn. You will create a bond with the people here. Thank you Kris, Chris and Tonya for your work.

Chris Nichols –


KC Hume — Will have more time here in Craig for availability with training dates to pop in and say hello. We have a supportive group here in the valley, look forward to that.

Adjournment

Hume entertained a motion to adjourn. Kowach moved. Chapman seconded. Motion passed. (4:0) Meeting adjourned at 7:45 p.m.



President KC Hume



Secretary/Treasurer Chris Nichols