

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

October 19, 2023

Call the Meeting to Order

John Forgay called the meeting to order at 7:00 pm.

Pledge of Allegiance & Moment of Silence

Approval of Agenda

JB Chapman made a motion to approve the Agenda. KC Hume seconded. Motion passed. (5:0)

Approval of Minutes

Hume moved to approve the September 21, 2023 minutes as presented. Rod Kowach seconded. Motion passed. (5:0).

Approval of Bills

Chris Nichols moved to approve the bills for October 19, 2023 as presented (Fire Department bills in the amount of \$19,427.13, Haz-Mat bills in the amount of \$30,897.29 and Pension bills of \$0.00 for a total of \$50,324.42. Hume seconded. Motion passed. (5:0)

Purchase Orders

2023-003 – Thermal Imaging Cameras, midsize for the trucks. They are a budgeted item, but came in \$85 over budget. Hume – Looked at them today, does a lot and has additional capabilities. Is in support. Hume made a motion to approve purchase order 2023-003. Nichols seconded. Motion passed. (5:0)

Budget Review

Nichols – Revenue 104%, Administrative 77.8%, Operations 63%, Capital at 25.1%, for a total expenditure at 67.3%. We are on track. Account balances; Pension \$3,985,645.13 Capital \$3,015,449.73 Operating \$291,487.02.

New Business

Roof Repair – Hume – Have nothing else to present. No further bids or responses. In a position as a board and district to move forward with making a decision. Have no concerns about the one vendor, more about being fiscally responsible to a project this size. Nichols – Exhausted options. We should expect change orders with bid from discussion with Justin. Chapman made a motion to accept the bid we have, having been as transparent as possible, knowing there may be changes. Nichols seconded. Motion passed. (5:0) Hume will call Justin and be the point of contact. Nichols agreed, best to have one point of contact.

Draft Budgets – Kris Olsen presented. Chief Mercer cleaned up previous changes requested by Hume and updated year to date. Nichols – Move December board meeting to Monday, December 11th at 7:00 pm. Agreed upon by the board.

Pension – Unrealized gain/loss will be finalized with Audit. Total Revenue \$280,250.00. Total Expenses \$280,250.00. Net Revenue over Expense \$0

Hazmat – Total \$15,000 Revenue. Total Expenses \$27,250. Net Revenue over Expense \$12,250.00

Fire – Total Revenue \$1069,118.36, Expense \$709,336.00, Net Revenue over Expense \$359,782.35. Hume made a motion that encompasses all three budgets; Pension, HazMat, Fire to accept for second reading. Kowach seconded. Motion passed. (5:0)

Forgay Resignation – Hume read Fogay’s letter of resignation. Commend you for making decisions that are difficult but necessary for health. Effective the end of October. Nichols – Appreciate your time. Forgay – Appreciate you all. Members, Board, Tonya; Thank you. Olsen – Thank you John. Hume made a motion to accept Forgay’s resignation effective the end of the month. Kowach seconded. Motion Passed. (5:0) Nichols – We have 60 days from effective date to appoint a new member. Will advertise and accept letters of interest. Hume – Historically the board has interviewed candidates. We should set a date for information and letters, then set up interviews in November, and appoint in December. The board agreed to accept letters until the end of November. Discussion was then held regarding new signer and chair. Nichols made a motion to add Hume as President of the Board effective November 1st. Chapman seconded. Motion passed. (4:0) Hume abstained from voting. Chapman made a motion to remove John Forgay as a signer on all accounts, and to add KC Hume as a signer to the accounts. Kowach seconded. Motion passed. (4:0) Hume abstained from voting.

Correspondence

Forgay read a letter from Alexis Jones.

Reports from the Chief –

Captain Olsen – We had 33 calls in September. 20 Fire, 13 EMS, and 0 HazMat. We had two wildland calls in one weekend, that was the beginning and end of wildland season this year. Rookie progress, all have passed at least one test and are scheduled for next. Moving forward. Recruitment has started, we have received 4 apps so far. PR – Homecoming bonfire, parade, 5th quarter, and fire inspections. Fleet – Annual maintenance complete. Overall, in good shape. Much more in-depth inspections on trucks. Caught some new stuff that needed done. Have a good filter list for trucks now. Building Maintenance – Training tower roof has water damage in the prop access area. Belief that we could repair it to match size of the other size to be more user friendly. Sheeting needs some repair. Thank you to board for picking up the tab on movie night. Ice skating on November 11th at 6:00. Driver/Operator class signed off. There was some damage to the bus garage parking lot. The ladder dug a hole in the asphalt. Evaluating repair with the school. Still need some driving hours to be 100%. Larry Jones passed away. Services October 28th, will be doing a last ride. Olsen demonstrated the new HazMat ID.

Board Member Reports

Rod Kowach – Thanks, busy month. Wildland fire looked pretty big. Glad everyone made it home safe. Be careful. John, thank you very much for your service and dedication to community. If you need help, call.

Chris Nichols – Second what Rod said. Budget wise, great job. Keep responding to calls and getting trucks out the doors. Continue doing what you’re doing great.

J.B. Chapman — Kudos to the department. Thanks for setting the bar high for your own standards, and being devoted to the department and your community. John, haven’t gotten to work with you long. Prayers and support. Thank you.

KC Hume — Thanks to everyone that came out to Iron fire. Took everyone’s effort. John, we will strive to live up to the standard established.

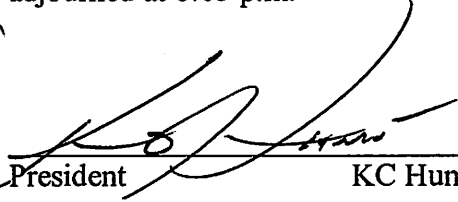
John Forgay — Appreciate you guys.

Audience Comments


None

Adjournment

Forgay entertained a motion to adjourn. Nichols moved. Kowach seconded. Motion passed. (5:0) Meeting adjourned at 8:03 p.m.



President KC Hume



Secretary/Treasurer Chris Nichols