

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

May 19, 2022

Call the Meeting to Order

John Forgay called the meeting to order at 7:00 pm. (Webber absent)

Pledge of Allegiance & Moment of Silence

Approval of Agenda

J.B. Chapman made a motion to approve the Agenda. Rod Kowach seconded. Motion passed. (4:0)

Approval of Minutes

Kowach moved to approve the April 21, 2022 minutes as presented. Chapman seconded. Motion passed. (4:0).

Approval of Bills

Kowach moved to approve the bills for May 19, 2022 as presented (Fire Department bills in the amount of \$21,216.5, Haz-Mat bills in the amount of \$635.00 and Pension bills of \$6,000.00) for a total of \$27,851.55. Chapman seconded. Motion passed. (4:0)

Purchase Orders

None

Budget Review

Nichols – As of May 19th: Revenue 57%, Administrative expenses are at 28.3%, Operations 21.1%, Capital at 20%, for a total expenditure at 26%.

New Business

The board welcomed J.B. Chapman as a new board member.

Painting the Building; Tonya gave background on bids. The building was budgeted to be painted in 2021 and did not happen. Tonya secured bids looking towards next budget season. Bidders discussed needing to patch and seal the stucco to prevent further damage. Bids were presented. Discussion on stucco condition was held. Nichols recommended that we get clarification over the scope of work with each vendor. Chief Hampton had Captain Hampton get clarification. Nichols made a motion to award the bid to Bear River if it is the same scope of work as Sammy P's, but if not the same scope of work, to use discretion to award to low bid with the same scope of work. Kowach seconded. Motion passed (4:0). Captain Hampton returned with clarification, and both bids were "apples to apples". Bid was awarded to Bear River.

Audit Approval; Nichols – The Administrative Assistant did an outstanding job, as usual. There was no fraud or any concerns. Nichols gave a review of the audit. We're in good shape. Thank you, Tonya, for no issues. Tonya and Nichols have an appointment with Kevin Peck regarding CD's on Capital account. Nichols made a motion to accept the audit. Chapman seconded. Motion passed. (4:0)

Correspondence

Forgay read a thank you card from CMS students.

Reports from the Chief –

Chief Mercer – We had 26 calls in April. 8 EMS, 18 Fire and 0 HazMat. Jami Cline has turned in a letter of resignation. Rookie academy is still going. 5 classes left. Officers have had discussion about reviewing policies, the internal ones, and will have a legal policy discussion later. Fleet is pretty solid. E6 has a recall, parts are not available until maybe September. Will take to Columbine in Rifle for repair. R1 DEF tank is waiting on

backordered parts. Kussmaul is broken and keeps tripping a circuit. Replaced last month, think we are doing good now. L1; Olsen was at the FDIC and had a discussion with Floyd to work out a schedule. Part of or prior issues was the tech, still have the same tech. Looked at bolts on worknight, further discussion. Door combo has changed, working well, except one on the north end of bays was having trouble. Have been refunded and ordered a replacement. Truck and firefighter radios are in and installed. There are a couple of follow ups being addressed in an upcoming visit. Foam has been ordered, should be here soon. Watch for bill. HM/FF2 practicals were held a couple of weeks ago. ESO Implementation is underway. Tonya has been taking online classes. Worked with them today, the program is geared for very large departments, having a discussion on how to make it work for us. Reaching out for another meeting on how to work through that. DFPC is doing a fire field days at our facility July 22,23,24. All local departments are invited. DFPC will provide all props, classes and instructors. Finalized classes, there will be a Pumper class, Driver Simulator, Live Fire, SAR, and Officer Development. Free to all attendees, propane, porta potties, drinking water, total cost about \$1,100. Will use training budget to cover costs. The DFPS will come and host an entire class just for us in exchange. Scholarships – Chief Hampton – Last year we made \$4,000 from Luau, and an additional \$1,500 from Atmos donation. Would like to give \$4,000 in scholarships this year, and roll the other \$1,500 forward to next year. We normally give \$3,000. Board discussed letting the scholarship committee decide. 4th of July picnic and fireworks; firefighters will be prepping the area a few days before. We have last years fireworks, plus some additional donated from Steamboat. Flying Phoenix will loan us tubes for the larger tubes that were donated.

Board Member Reports

Forgay – This is Tony Mancotis last meeting. You will be missed. Appreciate your input, we're going to miss you. Presented Mancotis with a card and a plaque.

Rod Kowach – Had a busy month. PR is excellent. Thanks to J.B. for being a part of our crew. Wildland season is coming up. Be safe, hopefully it works out good.

Chris Nichols – Congrats to Captain Hampton and Firefighter Francone for recently passing your tests. Continue getting your certs. Thank you for the added effort. Brush season is coming, who knows how it will go.

J.B. Chapman — Looking forward to being a part of the board. Will lean on you for the learning curve. Challenge us as a board to look at things going forward. Looking forward to it.

Alan Webber —

John Forgay — Thanks to Tonya, again for all that you do. New reporting system, good luck. On a personal note, thank you to the department for the card during my personal loss. It's a tough walk and I appreciate it a lot. Great job Chief, and all of you.

Audience Comments

None.

Adjournment

Forgay entertained a motion to adjourn. Nichols moved. Chapman seconded. Motion passed. (4:0) Meeting adjourned at 8:20 p.m.

President

John Forgay

Secretary/Treasurer

Chris Nichols